



Private Service Line Defect Remediation (PSLDR) Program Supplemental Environmental Project (SEP) Application

The City of Fort Smith ("City") has entered into a Consent Decree with the Environmental Protection Agency (EPA). As a part of the Consent Decree, the City has developed an assistance program to repair homeowners' broken sewer lines. This packet contains important information about the Supplemental Environmental Project (SEP) and the necessary forms to apply for assistance with the cost of your private service line repair/replacement.

How to Apply

1. Review the following and keep for your records:

- Attachment A – Income Limits Summary
- Supplemental Environmental Project (SEP) – Qualified Plumbers

2. Complete or gather the following items and return to the Private Service Line Program:

- Attachment B – SEP Application (pages 1 and 2)
- Proof of Income
- Copy of Property Deed
- Property Tax Receipt

What Happens Next

The Utility Department will review your completed application upon receipt. We will notify you if your application is approved or denied. If approved, you will need to:

- Choose a plumber from the enclosed list of qualified plumbers.
- Advise the plumber that you are applying for assistance from the City of Fort Smith SEP funds and schedule a service call.
- Notify us of your plumber selection.

We will also contact your selected plumber to validate your claim and provide to them appropriate forms and contracts.

To submit your application or ask questions about the program, please contact:

Fort Smith Utility Department
Attn: Private Service Line Program
801 Carnall Ave, Suite 500
Fort Smith AR 72901
Phone: (479) 494-3907
Email: PrivateServiceLine@FortSmithAR.gov

SEP eligibility shall be determined on the basis of the Program, these financial qualifications, the application with submittals, and all other available relevant information.

More information is available at <http://fortsmithwater.org/psldr/>:

This notice is regarding the City's Private Service Line Defect Remediation Program and the Supplemental Environmental Project. This project was undertaken in conjunction with the settlement of an enforcement action, United States et al. v. City of Fort Smith, (C.A. No. 2-14-cv-02266-PKH, W.D. Ark.), taken on behalf of the U.S. Environmental Protection Agency under the Clean Water Act.

**City of Fort Smith
Income Limits Summary
Maximum Family Income to Qualify for SEP Eligibility**

Income	1 Person	2 Person	3 Person	4 Person	5 Person	6 Person	7 Person	8 Person
Moderate (80%)	\$30,450	\$34,800	\$39,150	\$43,450	\$46,950	\$50,450	\$53,900	\$57,400
Low (50%)	\$19,050	\$21,750	\$24,450	\$27,150	\$29,350	\$31,500	\$33,700	\$35,850
Very Low (30%)	\$12,880	\$17,420	\$21,960	\$26,500	\$29,350	\$31,500	\$33,700	\$35,850

In the event that more eligible residents apply for the SEP than there are funds available, preference shall be given to eligible very low income residents, then eligible low income residents, and then eligible moderate income residents.

Amended April 01, 2021 based on 2021 income information from HUD for Fort Smith Metropolitan Statistical Area (MSA).

**City of Fort Smith
Private Service Line Defect Remediation (PSLDR) Program
Supplemental Environmental Project (SEP) Application**

Homeowner(s): _____

Street _____ **City:** Fort Smith **State:** Arkansas **Zip Code:** _____
Address: _____

Mailing (if different from above) _____ **City:** Fort Smith **State:** Arkansas **Zip Code:** _____
Address: _____

Home Phone: _____ **Cell Phone:** _____ **Other Phone:** _____

Head of Household: Male Female **Property Status:** Paid In Full Mortgaged

Please use the space below to fill out the information for ALL persons living in your home. You do not need to include yourself in the section below. Please note anyone living in your household ages 18 or older must show proof of income.

Name: _____ **Birthdate (if 18 or over):** ____/____/____
Disabled: Yes No

Name: _____ **Birthdate (if 18 or over):** ____/____/____
Disabled: Yes No

Name: _____ **Birthdate (if 18 or over):** ____/____/____
Disabled: Yes No

Name: _____ **Birthdate (if 18 or over):** ____/____/____
Disabled: Yes No

Name: _____ **Birthdate (if 18 or over):** ____/____/____
Disabled: Yes No

Name: _____ **Birthdate (if 18 or over):** ____/____/____
Disabled: Yes No

Total Residents In Household: _____

THE FOLLOWING DOCUMENTS MUST BE SUBMITTED WITH THIS APPLICATION

- Proof of Income** – Qualification for the SEP is family income based. Income must be reported for the applicant as well as anyone residing in the home over the age of 18. (Refer to Attachment A for SEP Family Income Limits.) You may provide:
 - A:** Your most recent IRS 1040 Series OR the IRS 1040 EZ form for individual Federal annual income tax purposes. The tax form submitted must be dated and signed.
- OR-**
- B:** Three most recent consecutive months of income source documentation which can include the following: Social Security Benefits Statement; Pay Stubs for Wages, Salaries and Tips earned and Bank Statements, Unemployment Compensation Statements, etc.

**The following are considered income: Wages, salaries, tips, taxable interest, dividend income, taxable refunds/credits/offsets of state/local income taxes, alimony received, business income, capital gain, other gains, taxable amount of IRA distributions, taxable amount of pensions and annuities, rental real estate, royalties, partnerships, trusts, etc., farm income, unemployment compensation, taxable amount of Social Security benefits and any other income.*

- Copy of Property Deed** – In order to apply for the SEP, a filed deed in the applicant’s name must be provided. Unfortunately if you, the homeowner, cannot produce a deed in your name, we will not be able to process the application.
- Property Tax Receipt** – Not to be confused with a personal property tax receipt (vehicle), a property tax receipt will show that the taxes on your home are paid in full. If you have homestead status and/or are exempt in any way from paying property taxes, a receipt can still be obtained at the County Courthouse and must be provided with your application.

I, _____, understand that in order to qualify for funds to repair/replace my defective private service line, it is a requirement of the SEP that I own AND occupy the property at the above street address. I also understand that my home will not qualify for the SEP if I have purchased it under a contract for sale. I also understand that by failing to provide proof of income, a deed, and property tax receipt, my application will be incomplete and shall be considered ineligible.

Applicant Signature:

Date:
