



## Private Service Line Defect Remediation (PSLDR) Program Supplemental Environmental Project (SEP) Application

The City of Fort Smith ("City") has entered into a Consent Decree with the Environmental Protection Agency (EPA). As a part of the Consent Decree, the City has developed an assistance program to repair homeowners' broken sewer lines. This packet contains important information about the Supplemental Environmental Project (SEP) and the necessary forms to apply for assistance with the cost of your private service line repair/replacement.

### How to Apply

**1. Review the following and keep for your records:**

- *Attachment A – Income Limits Summary*
- *Attachment B – Supplemental Environmental Project (SEP) Qualified Plumbers*

**2. Complete or gather the following items and return to the Private Service Line Program:**

- Attachment C – SEP Application (2 pages, completed and signed)
- Proof of Income
- Copy of Property Deed
- Property Tax Receipt

### What Happens Next

**Our staff will:**

- Review your completed application upon receipt.
- Notify you if your application is approved or denied.
- Contact your selected plumber to advise them of your approved claim.

**You will need to:**

- Coordinate with the plumber to schedule a service call.
- Keep in contact with our staff and the plumber until repairs are completed.

### For questions about the program, contact us:

Water Utilities Department

Attn: Private Service Line Program

Phone: (479) 494-3907

Email: [PrivateServiceLine@FortSmithAR.gov](mailto:PrivateServiceLine@FortSmithAR.gov)

SEP eligibility shall be based on the Program, these financial qualifications, the application with submittals, and all other available relevant information.

**More information is available at <http://fortsmithwater.org/psldr/>:**

This notice is regarding the City's Private Service Line Defect Remediation Program and the Supplemental Environmental Project. This project was undertaken in conjunction with the settlement of an enforcement action, United States et al. v. City of Fort Smith, (C.A. No. 2-14-cv-02266-PKH, W.D. Ark.), taken on behalf of the U.S. Environmental Protection Agency under the Clean Water Act.

**City of Fort Smith**  
**Income Limits Summary**  
**Maximum Family Income to Qualify for SEP Eligibility**

<b>Income</b>	<b>1 Person</b>	<b>2 Person</b>	<b>3 Person</b>	<b>4 Person</b>	<b>5 Person</b>	<b>6 Person</b>	<b>7 Person</b>	<b>8 Person</b>
Moderate (80%)	\$35,950	\$41,100	\$46,250	\$51,350	\$55,500	\$59,600	\$63,700	\$67,800
Low (50%)	\$22,500	\$25,700	\$28,900	\$32,100	\$34,700	\$37,250	\$39,850	\$42,400
Very Low (30%)	\$14,580	\$19,720	\$24,860	\$30,000	\$34,700	\$37,250	\$39,850	\$42,400

In the event that more eligible residents apply for the SEP than there are funds available, preference shall be given to eligible very low-income residents, then eligible low-income residents, and then eligible moderate-income residents.

Amended May 16, 2023, based on 2023 income information from HUD for Fort Smith Metropolitan Statistical Area (MSA).

**City of Fort Smith**  
**Supplemental Environmental Project (SEP) Qualified Plumbers**

<b>Business Name</b>	River Valley Plumbing
<b>Contact</b>	James Bernard
<b>Address</b>	4151 Antler Dr. Greenwood, AR 72936
<b>Phone</b>	(479) 452-8889
<b>Email</b>	rvp9700@yahoo.com

<b>Business Name</b>	Westark Plumbing
<b>Contact</b>	Bryan Cernak
<b>Address</b>	PO Box 6089 Fort Smith, AR 72906
<b>Phone</b>	(479) 646-5151
<b>Email</b>	dispatch@westark-plumbing.com



**Private Service Line Defect Remediation (PSLDR) Program  
Supplemental Environmental Project (SEP) Application**

**APPLICANT** *(Must own and occupy the home)* \_\_\_\_\_

**Service Address** \_\_\_\_\_ **City** Fort Smith **State** AR **Zip** \_\_\_\_\_

**Mail Address** *(if different from above)* \_\_\_\_\_ **City** \_\_\_\_\_ **State** \_\_\_\_ **Zip** \_\_\_\_\_

**Phone** \_\_\_\_\_ **Birthdate** \_\_\_\_\_

**HOUSEHOLD MEMBERS** – List ALL other persons living in the home. Do not include yourself. *(Continue list on back if needed.)*

Name:	Birthdate:	Relationship to Applicant:

**INCOME** – Eligibility is based on the total **GROSS** income for **ALL** household members. **Check each type of income that you and anyone living in your home currently receive.** Then list the income in the blanks below.

- |  |  |   |  |
|--|--|---|--|
| <input type="checkbox"/> Wages/Salary/Tips | <input type="checkbox"/> Retirement/Pension    | <input type="checkbox"/> Unemployment       | <input type="checkbox"/> Interest Income       |
| <input type="checkbox"/> Social Security   | <input type="checkbox"/> Alimony/Child Support | <input type="checkbox"/> Workers' Comp      | <input type="checkbox"/> Rental Income         |
| <input type="checkbox"/> Disability        | <input type="checkbox"/> Self-employment       | <input type="checkbox"/> Sick Pay           | <input type="checkbox"/> Cash Assistance       |
| <input type="checkbox"/> Veterans Benefits | <input type="checkbox"/> Railroad Benefits     | <input type="checkbox"/> Military Allotment | <input type="checkbox"/> Other (explain below) |

Household Member Receiving Income:	Source of Income:	Monthly Amount:

**DOCUMENTATION** – You must submit the following documents with this application. Proof of income is required for ALL household members. Provide a written explanation for adults with no income. (If you are reporting zero income for the entire household, we may contact you to ask how you pay for living expenses.)

**Proof of Income**

**A:** Dated and signed copy of a recent IRS income tax return and all applicable documentation/schedules

**-OR-**

**B:** Your annual Social Security Benefits Statement

**-OR-**

**C:** Three most recent consecutive months of income source documentation that lists GROSS income (*Bank statements are not considered acceptable documentation since they do not specify gross or net income.*)

**Copy of Property Deed** – To apply for the SEP funds, a filed deed in the applicant’s name must be provided.

**Property Tax Receipt** – Not to be confused with a personal property tax receipt (vehicle), a property tax receipt will show that the taxes on your home are paid in full. If you have homestead status and/or are exempt in any way from paying property taxes, a receipt can still be obtained from the County Clerk’s office (479-782-5065) and must be provided with your application.

**PLUMBER SELECTION** – Enter the name of your plumber selection from the attached list: \_\_\_\_\_

**CERTIFICATION** – My signature below certifies that I understand the following:

- To qualify for funds to repair/replace my defective private service line, it is a requirement of the SEP that I own and occupy the property as my primary residence.
- A licensed plumber must determine the private service line defect to be an issue of Infiltration and Inflow (I&I).
- If the defect is NOT an issue of I&I, I will be required to pay for the plumber’s inspection.
- My home will not qualify for the SEP if I have purchased it under a contract for sale (rent to own).
- By failing to provide proof of income for all household members, a property deed, and property tax receipt, my application will be incomplete and shall be considered ineligible.
- If approved, the program will only cover the costs outlined in the contract fee schedule. Landscaping and site redressing are not covered.

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**Applicant Signature**

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**Date**

**CONTACT US**

For questions or assistance, call (479) 494-3907. The application and attachments may be submitted by:

**MAIL**

WATER UTILITIES DEPARTMENT  
ATTN: PROJECT CONCERN  
801 CARNALL AVE, SUITE 500  
FORT SMITH, AR 72901

**IN-PERSON**

WATER UTILITIES DEPARTMENT  
623 GARRISON AVE  
ROOM 101  
FORT SMITH, AR 72901

**EMAIL**

UtilityPR@FortSmithAR.gov